



HOUSING AUTHORITY

OF THE CITY OF KEY WEST, FLORIDA

INVITATION FOR BIDS (IFB)
SALE OF SURPLUS 416-KILOWATT 120/208V EMERGENCY GENERATOR
No. KWA-25-IFB-177

The bid package will be on file as of **Monday, March 24, 2025**, and may be requested by contacting Vanessa Sellers at the KWA via electronic mail (sellersv@kwa.org) or by telephone (305-296-5621 x 282). The bid package can also be downloaded from the KWA's website at kwa.org (click "Bidding Opportunities").

The surplus 416-kilowatt generator is located at 1400 Kennedy Drive. Staff will be on-site to allow public access Monday through Friday, 8:00 a.m. to 5:00 p.m. To view, please enter the main lobby of the 1-story/2-story administration building and ask for Vanessa Sellers.

Sealed bids must be received by **4:00 p.m. on Wednesday, April 2, 2025**, at 1400 Kennedy Drive, Key West, Florida, 33040, at which time all bids will be publicly opened and read. Bids received after the submission deadline will be deemed non-responsive.

Bid packages must be submitted in a sealed envelope and be addressed as follows:

Sale of Surplus 416-Kilowatt 120/208V Emergency Generator - No. KWA-25-IFB-177
ATTN: Procurement Division – Vanessa Sellers
The Housing Authority of the City of Key West, Florida
1400 Kennedy Drive, Key West, FL 33040

The KWA reserves the right to reject any or all bids, in whole or in part, or to waive any irregularities or informalities in the bidding and to award to any party considered to be in the best interest of the KWA. In the event of a tie, the bid with the earliest date and time stamp will prevail.

DATES FOR PUBLICATION:

March 22, 2025 – Citizen Newspaper

March 22, 2025 – posted on KWA website

March 22, 2025 – posted on KWA Facebook page



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BID FORM

SALE OF SURPLUS 416-KILOWATT 120/208V EMERGENCY GENERATOR

Each Bid Form must include a General Release for the Housing Authority of the City of Key West, Florida.

Bid Amount: \$ _____

NOTE: TO AVOID A TIE, WE ADVISE YOU **NOT** BID ROUND NUMBERS (I.E., \$1000). ADD OR DEDUCT A FEW CENTS FROM YOUR NUMBER TO MAKE IT MORE UNIQUE.

BIDDER CONTACT INFORMATION:

Name: _____

Telephone Number: _____

Mailing Address: _____

Email Address: _____

Payment(s) must be made with a cashier's check or cash and must be received by the Housing Authority within 7 days of the bidding award. The winning bidder must remove the equipment from the Housing Authority property within 7 days of payment; otherwise, a \$100 per day assessment will be imposed.

This Bid Form and the General Release Form must be submitted in a sealed envelope and be addressed as follows:

Sale of Surplus 416-Kilowatt 120/208V Emergency Generator - No. KWH-25-IFB-177
ATTN: Procurement Division – Vanessa Sellers
The Housing Authority of the City of Key West, Florida
1400 Kennedy Drive, Key West, FL 33040



HOUSING AUTHORITY

OF THE CITY OF KEY WEST, FLORIDA

GENERAL RELEASE FOR THE HOUSING AUTHORITY OF THE CITY OF KEY WEST, FLORIDA

This document must be completed and accompanied by the bid form.

_____(name), as an individual or authorized representative of company _____ (company name, if applicable) (hereinafter referred to as "Buyer") understands and agrees that The Housing Authority of the City of Key West, Florida sells the property identified and described below (hereinafter referred to as "Property") with no guarantees or warranties, express or implied, including but not limited to those of merchantability or fitness for use. The property is sold on an "as is, where is" basis, and without recourse against The Housing Authority of the City of Key West, Florida. **THE BUYER UNDERSTANDS THAT THE PROPERTY IS SOLD ON AN "AS IS" CONDITION WITH NO REPRESENTATION OR WARRANTY WHATSOEVER, WHETHER EXPRESSED, IMPLIED, OR STATUTORY, WITH RESPECT TO THE KIND, SIZE, QUALITY, DESCRIPTION, MERCHANTABILITY, MAINTENANCE, REPAIR, CONDITION, CERTIFICATION, USE OR FITNESS FOR ANY PARTICULAR PURPOSE, "WHERE IS" AND "WITH ALL FAULTS OR DEFECTS (KNOWN OR UNKNOWN, LATENT DISCOVERABLE, OR UNDISCOVERABLE).** Buyer represents that they have had the opportunity to make an adequate inspection of the Property prior to the purchase and execution of this General Release. Buyer hereby releases, remises, and forever discharges The Housing Authority of the City of Key West, Florida, and its predecessors, successors, assigns, affiliates, agents, officials, officers, directors, employees, and representatives from **any and all** duties, liabilities, responsibility, damage, loss or obligations for claims and lawsuits made by any party in any way related or with respect to the Property and any use or disposition of the Property.

Property covered by this Release:

416-KILOWATT EMERGENCY GENERATOR

Bidder Signature

Date

Printed Name

Title as authorized representative of company, if applicable

The foregoing General Release was acknowledged before me this ____ day of _____ 20 ____, by _____ who is () personally known to me or () produced a driver's license as identification.

Notary Signature

(STAMP)