



## **JOB DESCRIPTION**

**JOB TITLE: COOK**

**TYPE: NON-EXEMPT**

**SUPERVISOR: DIRECTOR OF FOOD SERVICES**

### **JOB RESPONSIBILITIES:**

- Prepares meal ingredients as directed by the Director of Food Services.
- Prepares meals.
- Prepares fresh produce by peeling, cutting, and portioning.
- Prepares meat by trimming, cutting, and portioning
- Maintains compliance with applicable health, safety, food handling, and hygiene codes and standards.
- Assists with unloading, inspection, and storage of raw ingredients and supplies.
- Performs other related duties as assigned.

### **EXPERIENCE/QUALIFICATIONS:**

- Satisfactory level 2 Background Check required by AHCA based on F.S. 429.174. Statute.
- Basic understanding of or the ability to learn basic sanitation and regulations for workplace safety.
- Basic understanding of or the ability to learn food handling techniques, preparation, and cooking procedures.
- Ability to function well in a high-paced and at times stressful environment.
- Ability to work quickly and efficiently.
- Ability to work well as part of a team.
- Ability to maintain personal hygiene.
- High school or vocational school coursework in kitchen basics, such as food safety, preferred.
- One year of related experience preferred.

**PHYSICAL DEMAND:**

The physical demands described here are representative of these tasks that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee must be able to lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds.

**BONAFIED OCCUPATIONAL QUALIFICATION:**

Bilingual (English/Spanish) communicate and comprehend both languages.

**DISCLAIMER:**

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed. The requirements for this position are indicative of the mental capacities needed to satisfactorily perform the duties for the position. Reasonable accommodations, as required by the Americans With Disabilities Act will be granted wherever possible.

I have read, understand and agree to abide by this Job Description. I further acknowledge that my employment is subject to a probationary period of 12 months. Benefits can accrue after 90 days following a satisfactory performance evaluation.

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Signature

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Date

\_\_\_\_\_

Witness

\_\_\_\_\_

Date